

# San Diego Mooring Company

4980 N. Harbor Dr., Suite 101, San Diego, CA 92106  
Phone: 619-291-0916 Email: office@sandiegomooring.com

## APPLICATION / MOORING RENTER INFORMATION SHEET

FOR OFFICE USE ONLY	
BUOY NO. _____	MOVE-IN DATE _____
IDENTIFICATION #: _____	VERIFIED BY: _____
DATE CHECK RECEIVED: _____	CHECK # or MO# _____

**San Diego Mooring waitlist approval includes boat approval via current color photograph, credit approval, and proof of documentation/registration a non-refundable application fee.** This process will ensure vessel applicant that they will be added to the San Diego Mooring Rental Wait List. Should applicant be accepted, the application fee will be applied to the applicants mooring deposit. Credit report will be reconfirmed if more than six (6) months old prior to vessel arrival. Please note we do not accept wooden or concrete vessels. All vessels 25 years and older require a survey. **LIVEBOARDS ARE NOT PERMITTED ON MOORINGS.**

This Application / Buoy Renter sheet is a required part of your Wharfage Contract with the San Diego Mooring Co. Please supply all the requested information. If there are any changes in any or all the information contained herein, you are required to notify the Mooring Office within 10 days of the date such changes become effective.

**Mooring Area Requested** \_\_\_\_\_

### **PERSONAL INFORMATION (All vessel owners must be on application)**

Name: \_\_\_\_\_ Social Security: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email address: \_\_\_\_\_ Referred By: \_\_\_\_\_  
Employed By: \_\_\_\_\_ Position: \_\_\_\_\_  
Business Address: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email address: \_\_\_\_\_ Referred By: \_\_\_\_\_  
Employed By: \_\_\_\_\_ Position: \_\_\_\_\_  
Business Address: \_\_\_\_\_

### **CORPORATE INFORMATION**

Corporate Name: \_\_\_\_\_ Tax ID: \_\_\_\_\_  
Company Address: \_\_\_\_\_

**YACHT INFORMATION (Ownership is required to match Personal / Corporate information)**

Make of Boat: \_\_\_\_\_ Yr. Built: \_\_\_\_\_ sail \_\_\_\_\_ power \_\_\_\_\_  
Name of Boat: \_\_\_\_\_ Hull Color: \_\_\_\_\_ L.O.A. \_\_\_\_\_ Beam \_\_\_\_\_ Draft \_\_\_\_\_  
Displacement weight: \_\_\_\_\_ Reg/Doc #: \_\_\_\_\_ Sanitation device? Yes / No  
Years owned vessel: \_\_\_\_\_ Years of Boating Experience: \_\_\_\_\_  
Type of bottom paint: copper / zinc / other \_\_\_\_\_  
Previously Moored at: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**RENTAL RATE MEASUREMENT**

Rental rate is based on overall length; boat or slip length, whichever is greater. Length on deck is not an indication of overall length. Bow pulpit, dinghy in davits, outboard, swim step, rudder; all must be included in LOA.

**YACHT INFORMATION (Continued)**

Do you have any partners in the ownership of this vessel? (If yes, list names, address & phone numbers)

Partner 1: \_\_\_\_\_

Partner 2: \_\_\_\_\_

Lien holder: \_\_\_\_\_ Address: \_\_\_\_\_

**INSURANCE INFORMATION**

Insurance Company: \_\_\_\_\_ Agent: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_

**The following documents are required either with this application or before mooring rental**

**\* A copy of the current vessel registration or documentation** is required prior to approval of this application and yearly at the time of documentation/registration renewal. All persons named on the registration/documentation will be required to be on application and sign the final Wharfage Contract.

**\*\* A "Certificate of Insurance" listing San Diego Mooring Co. and Port of SD, as the ADDITIONAL INSURED** is required prior to rental and yearly at the time of insurance renewal for as long as the vessel is moored.

What we need:

- \*Combined Single Limit Liability coverage in the amount of \$500,000.00 or more
- \*Oil Spill and Pollution Liability listed on the Declaration page
- \*San Diego Mooring Co. & Port of San Diego named as additional insured\*
- \*The boat must be identified on the Declaration page (make, year, hull or CF #'s).

**\*\*\* A current color photograph of the vessel** is required prior to approval of this application. All vessels are subject to the marina manager's inspection and approval.

**Application Fee** (Non-refundable fee equal to ½ month mooring fee).

**Vessel Safety Inspection** (Required upon arrival and yearly, emailed copy to marina office).

The information on this application is true to the best of my knowledge. I hereby authorize the person to whom this application is delivered or their agents to verify the above information and to obtain a report on my/ our consumer and/ or business credit worthiness.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Marina Manager: \_\_\_\_\_

Credit: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Financial Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION AND MOORING BUOY ASSIGNMENT PROCEDURES

All persons requesting a mooring buoy must submit an Application for the mooring area requested. Applications may be submitted for any of the following mooring areas: A-1 (Shelter Island); A-2 (America's Cup Harbor); A-3 (Laurel Street); and A-4 (Bay Bridge Roadstead). A non-refundable application fee must be submitted. This fee shall go towards the initial security deposit. Applications may be mailed to the San Diego Mooring Company (SDMC) office at 4980 N. Harbor Dr., Ste 101, San Diego, CA 92106 or delivered to such address.

Upon approval of an application, applicant will be placed on wait list chronologically according to date received. A separate list is maintained for each mooring area. A vacant mooring will be offered to the person highest on the list for that size mooring, and then, if refused, in sequence to the next listed applicant. SDMC will notify applicants by email or mail of the availability of a vacant mooring. A mooring permit must be executed within ten (10) working days of notification by payment of applicable fees and deposits. If no response is received within ten (10) days of the notice, the applicant will be removed from the waiting list and a notice will be mailed to the next listed applicant. SDMC will not be held responsible for non-delivery of a notice mailed through the U.S. Postal Service. To receive a mooring assignment, the execution of a Mooring Permit is required. In addition, verification of ownership, verification of registration, inspection for seaworthiness, sanitary facilities, waste containers, safety inspection, all information on the application will be verified by mooring office personnel. This inspection may be scheduled any time two (2) months prior to the estimated date of buoy availability but must be completed no later than ten (10) working days after notification of buoy availability.

It is the applicant's responsibility to inform the SDMC of any changes in application information including vessel information, mailing address and telephone number. If a vessel change occurs, the SDMC must be notified. Applicants in America's Cup Harbor (A-2) are placed into three categories according to size: 19' to 30', over 30' up to 54', and over 54' up to 64' (**total LOA including bowsprits, davits, swim platforms, etc.**). If applicant changes vessels and the new vessel falls into a different size category, a new application must be submitted and new waiting list number assigned, the application fee for the previous application will be forfeited.

### PERMIT EXTENSION

**Permit extension may be allowed if account is and has been in good standing with the SDMC. Yearly vessel inspection and current registration/documentation is required for permit extension.**

### TRANSFERRING TO A DIFFERENT MOORING AREA

Permittees who wish to transfer to a new mooring area may submit an application for the desired area at any time. When the Permittee's application reaches the top of the waiting list for the new mooring area, that Permittee will have ten (10) working days to execute a new mooring permit and transfer his/her vessel to the new mooring area.

**PLEASE NOTE:** *All applicants and permittees may only keep one active application on file at any time. If an applicant or permittee has one application on file and chooses to submit an additional application, the original application will be cancelled, and the application fee forfeited.*

### MOORING REGULATION REQUIREMENTS

Regulations are contained in the San Diego Unified Port District Code section 4.08. In part, the regulations require that:

1. No more than one (1) permit shall be issued to any owner, master, operator or person in legal control and custody of one (1) or more vessels.
2. Proof of vessel ownership shall be presented upon application for a mooring permit. If a vessel is being purchased, proof of ownership can be provided within 60 days. If you wish to apply without owning a vessel, ownership must be provided, and application updated with all owners upon purchase and before final approval.